

To open a business account at Provident, all signers must be present. This requirement also applies to any individual(s) who own 25% or more of the business, as well as those with significant management responsibility or control. Please note that this is not an exhaustive list of requirements. Provident may request additional documentation or verification as needed.

Please ensure you have the following information ready when applying:

- ☐ Valid U.S. government issued ID for each signer
- ☐ Employer Identification Number or SSN
- ☐ Physical address (individual and business)

Businesses operating under a DBA (Doing Business As), fictitious name, trade name, or assumed name must provide a copy of the entity's Fictitious Business Name Statement.

Business Entity	Documentation Required	Signs Authorization Designation
Sole Proprietor	☐ Fictitious Business Name Statement – showing sole proprietor and DBA name (if requesting DBA on account)	Owner and/or owner's spouse
General Partnerships	☐ Partnership Agreement ☐ Certification of Tax ID Number ☐ Fictitious Business Name Statement (if requesting DBA on account)	All general partners
Limited Partnerships (LP) and Limited Liability Partnership (LLP)	☐ Partnership Agreement ☐ Certification of Limited Partnership ☐ Fictitious Business Name Statement (if requesting DBA on account)	All general partners
Limited Liability Companies (LLC)	☐ Articles of Organization ☐ Good Standing Verification ☐ Fictitious Business Name Statement (if requesting DBA on account)	All LLC Members (for member-managed LLCs) All LLC Managers (for manager-managed LLCs)
Corporation (For-Profit and/or Non-Profit)	☐ Articles of Incorporation ☐ Good Standing Verification ☐ Fictitious Business Name Statement (if requesting DBA on account)	Corporate Secretary Minimum two signers for non-profit corporations, officers, or directors
Unincorporated Organizations, Associations, Social/Recreational Clubs	☐ Letter or meeting minutes on organization's letterhead or bylaws ☐ Certification of Tax ID Number ☐ Official Recognition Document from parent organization	Minimum two signers (those authorized in meeting minutes)

Note: Bylaws (for Corporations) and Operating Agreements (for LLCs) may be requested to verify signer authority, management structure, or ownership when the Articles alone do not provide sufficient clarity.